



**Westlands School
A Mathematics and Computing College**

Safer Recruitment

Please note that Westlands is committed to safeguarding all students and in order to do this will:

- Carry out an enhanced Criminal Records Bureau check (police record)
- As for you to provide evidence of:
 - Your identity (passport, photo driving licence)
 - Your qualifications
- Request references from the people named in your application. We will specifically ask if there has been any disciplinary action against you.

Equal Opportunities Monitoring – Recruitment

Westlands School is committed to the promotion of equality of opportunity in its employment policy, practices and procedures. To make this meaningful we need to monitor the effectiveness of our policies, by analysing statistical information. We would be grateful if you could provide us with the following information – **we value your contribution, which will ensure our statistics are accurate and representative of people who are seeking employment with Westlands School.**

This form will be separated from your application form and treated in the strictest confidence. **The information you provide will be used for statistical purposes only and will not be used as part of the recruitment selection process. It is helpful if you complete *all* sections of the form.**

Notes on completing this form:

Ethnic Origin:

The ethnic origin categories the same as those used in the population census in 2001. They are recommended by the Commission for Racial Equality and are the basis for reporting statutory performance indicators.

Disability:

The definition of disability under the Disability Discrimination Act 1995 is “a physical or mental impairment which has a substantial and long-term adverse effect on their ability to carry out normal day-to-day activities”.

1) Details

Name: _____

(Your name is required in order that we can identify which stage of the recruitment process you reach i.e. interview, appointment)

Post/Ref No: _____

Job Title:

Directorate/Department: _____

Where did you see/hear
about the job? _____

2) My sex is (please tick appropriate box):

Male

Female

3) Ethnic Origin

I would describe my ethnic origin as:		Please tick one box	Ref.
White	British		WB
	Irish		WI
	Any other white background *		WO
Mixed	White and Black Caribbean		MC
	White and Black African		MB
	White and Asian		MA
	Any other mixed background *		MO
Asian or Asian British	Indian		I
	Pakistani		P
	Bangladeshi		B
	Any other Asian background *		AO
Black or Black British	Caribbean		BC
	African		BA
	Any other Black background *		BO
Chinese	Chinese		C
*Other ethnic group (OE)	Please state:		

4) Is there anyone who relies on you for day-to-day care and attention? (please delete as appropriate)

YES/NO

Age

If YES, are they: a) Children 0 – 4 (please tick box/boxes)

5 – 11

12 – 16

b) Other family member or partner (please tick)

5) Do you consider yourself to have a disability?

YES/NO

(please delete as appropriate)

6) My age is: (please tick appropriate box)

16 – 19

20 – 29

30 – 39

40 – 49

50 – 59

60 – 64

Thank you for completing this form